



**Sandgate
RSL
Memorial Club
Inc.**

**Wedding
Packages
2012**

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Congratulations on your engagement & thank you for considering Sandgate RSL Function Centre as your reception venue.

Our function packages are designed to suit a range of tastes & budgets. From a casual cocktail event to our platinum seated ceremony, our packages are guaranteed to impress, leaving a lasting memory of your big day.

All our wedding packages, unless otherwise stated, include the following –

- ♥ *Air Conditioned Venue Hire, including dance floor, private bar & bathroom facilities*
- ♥ *White Linen Tablecloths and White Napkins, including place cards*
- ♥ *Traditional Skirted Bridal Table for all sit down events*
- ♥ *Clothed Gift Table*
- ♥ *Public Address System*
- ♥ *Set up & Clean-up of your function room*

Also Available –

- ♥ *Screen & Lectern*
- ♥ *Whiteboard, Video and Television*
- ♥ *Wishing Well / Treasure Chest*
- ♥ *Backdrop with fairy lights*

♥ *Easel with seating plan*

More options available, please discuss with your function coordinator.

Rooms

Sandgate RSL offers the choice of 2 function rooms. Both offer modern facilities with a fully stocked private bar.

FUNCTION ROOM 1 @ Sandgate RSL

Room is suitable for 30 - 80 guests seated or 100 guests in a cocktail style. Boasting a private & intimate setting, this room is ideal for your wedding reception.



FUNCTION ROOM 2 @ Sandgate Bowls Club

Room is suitable for 50 – 120 guests seated or up to 150 in a cocktail style. This is our premier function venue, boasting a large dance floor including stage. Overlooking the lagoon and bowls greens, this room is a superior reception venue.



Cocktail Package

At Sandgate RSL we can create and organised a more casual theme for your wedding reception.

Your menu would consist of hot and cold savouries to begin, assorted pastries and finger food, and to finish, cakes, slices & sweet treats.

Tea & Coffee Station is also provided.

Platters Available –

- ♥ *Cold Platter – selection of meats, BBQ marinated vegetables, olives, sundried tomatoes, dips, crispy salad vegetables, cheeses, crackers and/or corn chips.*
- ♥ *Hot Platter 1- cocktail sausage rolls, cocktail spring rolls, samosas, spicy homemade meatballs, fish goujons, sausage rolls, fries.*
- ♥ *Hot Platter 2 – mini quiches, mini pies, cocktail spring rolls, fish goujons, pizza puffs, fries.*
- ♥ *Hot Platter 3 – mini pies, tempura prawns, spicy meatballs, mini quiches, cocktail spring rolls, sausage rolls.*
- ♥ *Hot Platter 4 – crumbed prawns, whiting fillets, mini quiches, sausage rolls, cocktail spring rolls, pizza puffs.*

All platters serve approximately 8 to 10 people and are delivered fresh to your function room.

Minimum Guests:

Function Room 1 –

Function Room 2 –

Cost Per Person:

Silver Buffet

Our Silver Package Buffet is sure to suit all your guests' tastes. With a range of fresh, tasty, hot and cold options, including desserts.

Tea & Coffee Station is also provided.

Buffet Options Available –

COLD DISHES (Choose any 2)

- ♥ *Ham – (DESCRIPTION)*
- ♥ *Chicken – (DESCRIPTION)*
- ♥ *Beef – (DESCRIPTION)*
- ♥ *Antipasto – (DESCRIPTION)*

HOT DISHES (Choose any 2)

- ♥ *Beef Stroganoff*
- ♥ *Curried Prawns*
- ♥ *Chicken Chasseur*
- ♥ *Stir Fry Beef or Chicken*

SALADS (Choose any 3)

- ♥ *Coleslaw*
- ♥ *Potato*
- ♥ *Tossed Garden Salad*
- ♥ *Mixed Bean*
- ♥ *Beetroot*
- ♥ *Pasta Salad*

DESSERT

- ♥ *Assorted Cake Platter*

Minimum Guests:

Cost Per Person:

Silver A 'la Carte

When choosing our Silver A 'la Carte Package your room will be equipped with rectangular tables for guests, arranged to your liking. Choose from a 2 or 3 course menu.

Meals selected are served alternatively.

Entrees (Choose 2)

- ♥ *Tempura Prawns with sweet chilli on rice*
- ♥ *Avocado & Prawns with salad garnish*
- ♥ *Lemon Pepper Calamari*
- ♥ *Chicken Caesar Salad*
- ♥ *Herbed Crusted Whiting Fillet on a garnish of salad and aioli*
- ♥ *Batter Chicken on Jasmine Rice*
- ♥ *Oriental Beef with hokkien noodles*

Mains (Choose 2)

- ♥ *Chicken Mignon & Mushroom Sauce*
- ♥ *Fillet Beef Mignon & Mushroom Sauce*
- ♥ *Grilled Barramundi & Lemon Butter Sauce*
- ♥ *Chickolina filled with bococcini, sundried tomato, spinach & basil served on tomato coulee*
- ♥ *BBQ Pork Outlet topped with Napoli sauce stuffed with Mozzarella and baked to golden brown*
- ♥ *Lamb Shank on Mash with Red Wine Sauce*
- ♥ *Chicken Breast with Camembert & Creamy Garlic Sauce*
- ♥ *BBQ Atlantic Salmon Fillet on garlic mash with lemon, caper and butter sauce.=*

Desserts (Choose 2)

- ♥ *Fruit Flan*
- ♥ *Fruit Pavlova*
- ♥ *Profiteroles*

Silver A 'la Carte (cont.)

- ♥ *Baked Cheese Cake*
- ♥ *Apple Strudel*
- ♥ *Apple Crumble*
- ♥ *Fruit Salad*
- ♥ *Mississippi Mud Cake*

Complimentary Tea & Coffee also provided.

Minimum Guests:

Cost Per Person:

3 Course:

2 Course (Entrée & Main):

2 Course (Main & Dessert):



Gold Buffet

Our Gold Package is our premium Buffet. It begins with 2 Hot Entrée Platters followed by Hot & Cold dishes, including breads, finished off with dessert & fruit platters. Designed to suit all your guests' tastes.

Our Gold Packages also include round tables for guests, chair covers with your choice of coloured sash. This room setting is superior and breath taking to say the least.

Buffets consists of the Following –

COLD MEATS –

- ♥ *Decorated Leg Ham*
- ♥ *Chicken*
- ♥ *Beef*
- ♥ *Antipasto*

HOT DISHES –

- ♥ *Whole Baked Fish*
- ♥ *Turkey Breast Buffet*
- ♥ *Roast Beef Saddle*

SALADS

- ♥ *Coleslaw*
- ♥ *Potato Salad*
- ♥ *Tossed Garden Salad*
- ♥ *Mixed Bean Salad*
- ♥ *Beetroot*
- ♥ *Pasta Salad*

Gold Buffet (cont.)

DESSERTS –

- ♥ *Cake Platter*
- ♥ *Fresh Fruit Platter*
- ♥ *Complimentary Tea & Coffee including Chocolates*

Minimum Guests:

Cost Per Person:

Gold A 'la Carte

Our Gold Package is our premium A 'la Carte Menu. It includes chefs choice of complimentary canapés prior to being seated, followed by a 3 course seated dinner with your choice of meals.

Our Gold Packages also include round tables for guests, chair covers with your choice of coloured sash. An easel with room plan is also provided.

Complimentary Chocolates are also served with tea & coffee.

This room setting is superior and breathtaking to say the least.

Meals selected are served alternatively.

Entrees (Choose 2)

- ♥ *Tempura Prawns with sweet chilli on rice*
- ♥ *Avocado & Prawns with salad garnish*
- ♥ *Lemon Pepper Calamari*
- ♥ *Chicken Caesar Salad*
- ♥ *Herbed Crusted Whiting Fillet on a garnish of salad and aioli*
- ♥ *Butter Chicken on Jasmine Rice*
- ♥ *Oriental Beef with hokkien noodles*

Mains (Choose 2)

- ♥ *Chicken Mignon & Mushroom Sauce*
- ♥ *Fillet Beef Mignon & Mushroom Sauce*
- ♥ *Grilled Barramundi & Lemon Butter Sauce*
- ♥ *Chickolina filled with bococcini, sundried tomato, spinach & basil served on tomato coulee*
- ♥ *BBQ Pork Cutlet topped with Napoli sauce stuffed with Mozzarella and baked to golden brown*
- ♥ *Lamb Shank on Mash with Red Wine Sauce*
- ♥ *Chicken Breast with Camembert & Creamy Garlic Sauce*
- ♥ *BBQ Atlantic Salmon Fillet on garlic mash with lemon, caper and butter sauce.=*

Gold A 'la Carte (Cont.)

Desserts (Choose 2)

- ♥ *Fruit Flan*
- ♥ *Fruit Pavlova*
- ♥ *Profiteroles*
- ♥ *Baked Cheese Cake*
- ♥ *Apple Strudel*
- ♥ *Apple Crumble*
- ♥ *Fruit Salad*
- ♥ *Mississippi Mud Cake*

Complimentary Tea, Coffee & Chocolates also provided

Minimum Guests:

Cost Per Person:

Terms & Conditions

Tentative Bookings

Tentative bookings must be confirmed within ten (10) working days otherwise the room will be placed available for rehire on said date. Confirmation of the event requires a deposit of \$300, which is deducted from your final account. A signed copy of the Venue Hire Agreement is required at this time.

Smoking

From 1 July 2006 new Government Smoking Legislation means Sandgate RSL is a fully non-smoking venue. Outdoor smoking areas have been allocated for the comfort of our members and guests.

Catering

All catering is to be supplied by the Sandgate RSL to remain within the boundaries of our Food Safety Programs Accreditation. Celebration and specialty cakes are exempt from this condition. Charges apply if the Club is to cut cake and platter or serve as dessert.

Food or beverages are not to be removed from the premises under our Food Safety Program Accreditation. Bottle Shop sales are exempt from this condition. Quality of presented meals, buffets and or cocktail packages cannot be guaranteed if agreed times are not adhered to.

Bar

A bar account to the amount of your choice may be set up to cover your chosen beverages. All beverages must be supplied by Sandgate RSL. Please note the service or supplying of alcohol to minors is not permitted and carries large fines for those guests caught doing so. All guests under 18yrs of age must have their guardian with them while on club premises. Sandgate RSL Management reserve the right to refuse service to underage or intoxicated persons. Sandgate RSL abides by its house policy on Responsible Service of Alcohol which can be made available upon request.

Terms & Conditions (cont.)

Prices

Every endeavour is made to maintain prices as originally quoted to you. However they are subject to change particularly for bookings made for the following year. These changes are made at the discretion of Management and we will notify you as soon as possible to let you know of the changes.

Linen

A surcharge will be charged for table linen for all functions that are not fully catered for eg: Finger Food only functions. All linen must be supplied through Sandgate RSL. Please ask the Function Manager for more information.

Payment

Final confirmation of numbers and full payment is due seven (7) days prior to the function date. Event charges will be based on final numbers given and changes after this date will be up to the discretion of Catering or Functions Manager.

Refund / Cancellations

Postponement or cancellation of event must be received via written letter, fax or email. A full refund is available only if room can be resold for said date. Three (3) months written notice of cancellation is required for full refund of deposit. If the function is cancelled seven (7) days or less prior to being held, the deposit will not be refunded and a charge will apply representing 50% of the estimated total revenue.

Surcharges

A surcharge of \$5.00 per person will be applied for functions that are under the required minimum catering number. Minimum numbers required for buffets is 30 adult guests. Public Holidays and Sundays attract a 15% surcharge.

Terms & Conditions (cont.)

GST

All prices quoted are inclusive of the Goods and Services Tax.

Content

If Sandgate RSL has reason to believe that any event/function will affect the smooth running of the Club, its security or reputation, the management reserves the right to cancel at its discretion without notice or liability. The Club reserves the right to control the quality and volume of all entertainment.

Damages/ Bond

For some functions a bond may be required at the discretion of the Functions Manager. Any damage will be assessed and the cost of repair deducted from the bond. A bond of \$1500 is required for 18th or 21st birthday functions. Other conditions may apply please ask the Function Manager for details. Organisers are financially responsible for any damage sustained to the Club by the organiser, organisers' guests, invitees or other persons attending the function. Our Function Department will take all necessary care in organizing and storing of events property, but does not except responsibility for damage or loss of client's property, before, during and after event.

Signage

Nothing is to be nailed, screwed, stapled or adhered to any wall, door or surface or part of the building without Managements permission.

Terms & Conditions (cont.)

Smoke Machines

Under no circumstances are smoke machines to be used in the Club. If they are and smoke alarms are set off; the cost of the Fire Brigade call out fee will be charged to the organiser. Fire Exits are to be kept clear at all times and are not to be obstructed for any reason. Obstructions of Fire Exits can accrue fines; in this event these will be passed on to the function organisers. Workplace Health and Safety standards and requirements must be adhered to at all times before, during and after the event.



Venue Hire Agreement

Date of reception.....

Approx number of guests:.....

Package selected: Cocktail Silver Gold

 Buffet A 'la Carte

Room selected: Room 1 Room 2

Bride's name:.....

Bride's address:.....

Bride's home phone: Mobile:.....

Email:.....

Groom's name:.....

Groom's address:.....

Groom's home phone: Mobile:.....

Email:.....

Bride's signature:..... Date:.....

Groom's signature:..... Date:.....

This form must be filled out correctly and returned to Sandgate RSL with deposit to confirm your booking within 14 days of your enquiry.